

Your logo
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PROFORMA INVOICE

Exporter reference no.		Importer purchase/order/reference no.		Invoice expiration date	
Exporter/Shipper (Name and physical address)			Importer/Consignee (Name and physical address)		
Tel: Fax: Email:			Tel: Fax: Email:		
Intermediate consignee (Name and physical address)			Buyer (if other than consignee – name and physical address)		
Tel: Fax: Email:			Tel: Fax: Email:		
Notify party (Name, physical address)			Terms and conditions of delivery and payment (including Incoterms):		
Tel: Fax: Email:			<ul style="list-style-type: none"> ▪ Freight (please mark): Prepaid ___ Collect ___ ▪ Title transfer occurs at: ▪ Payment terms: 		
Marks and numbers	Total number of packages	Total gross weight (kg)	Dimensions - H x W x L (m ³)		
Port of loading	Port of discharge	Total net weight (kg)	Currency of sale		
Country of final destination	BOL/AWB No.	Transportation method:	Date of shipment:		
		Vessel/flight no.	L/C No.		
Complete and accurate description of the goods, including item no., product description, HS/tariff classification code and country of origin		Quantity (Unit of measure)	Unit price	Total price	
<ul style="list-style-type: none"> ▪ Packing costs ▪ Freight costs ▪ Other transportation-related costs ▪ Handling ▪ Insurance costs ▪ Assists ▪ Additional fees ▪ Duties and taxes 					
		Grand Total			
Signature, initials, name, title and position		Date	Place		